

**West Bengal Industrial Infrastructure Development Corporation**  
(Established under W.B. Act XXV of 1974)  
**Plot No.-10, Block-DJ, Sector-II, Salt Lake City, Kolkata-700 091**

Memo No. Infra/Eng/8E-Mech/W.S./2021/Pt. II/ 521

Dated: 11.04.2025

**NOTICE INVITING e-TENDER**  
**No. IIDC\_03M\_2025\_2026 OF THE SUPERINTENDING ENGINEER, WBIIDC**

TENDER ID NO:

(Through Pre-qualification)For viewing Tender: <https://wbtenders.gov.in/nicgep/app>

The Superintending Engineer II, West Bengal Industrial Infrastructure Development Corporation, invites e-tender for the work detailed in the table below. (Submission of Bid through **online**)

Sl. No.	Name of Work	Estimated Amount (in Rs.)	Amount of Earnest Money (in Rs)	Cost of Tender Document (in Rs)	Period of completion	Name of concerned Division	Eligibility of Bidder
1	Annual Comprehensive servicing and preventive maintenance of pumps and pipeline network alongwith Fire Fighting system at Phase I and II of Coochbehar Industrial Park, WBIIDC, Chak haka, District: Coochbehar-7361001	Rate Invited	10,000.00	354.00 ( Per Set)	365 Days	Head Quarter, Kolkata.	Bonafied, reputed, reliable, experienced and resourceful contractor having requisite credential in similar type of work as stated in the NIT.

In the event of e-filling, intending bidder may download the tender documents from the website: <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. **Necessary cost of Tender Document (tender fees) and Earnest Money have to be deposited within the stipulated period by the bidder through the following payment mode as per Memorandum of Finance Department , Govt. of West Bengal vide No. 3975-F(Y) dated 28<sup>th</sup> July, 2016 (Refer: "Annexure-I in Bidders guide line") :-**

- Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway.
- Payment through RTGS/NEFT.

The original documents should be submitted physically for verification to the Estimating Section of the Superintending Engineer, within the stipulated period as stated in NIT. However, the Department (Tender Inviting Authority) will not be held responsible for late delivery or loss of the documents so mailed through post/courier. **Bidder should note that non-submission of documents for physical verification to the Estimating Section of the Superintending Engineer, as mentioned in Sl. No. 12 - Important Information, will lead to rejection of Bid, without any reference.** Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the <https://wbtenders.gov.in> . Tender document may be downloaded from



website & Submission of Technical Bid/Financial Bid as per tender time schedule stated in Sl. No.12. The documents submitted by the bidders should be properly indexed & digitally signed.

In terms of Finance Department , Audit Branch, Govt. of West Bengal's Notification No. 4374-F(Y) dated 13<sup>th</sup> July, 2017, the Bidder has to upload valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, along with his bid. The Bidder should note that bid submitted without GSTIN will be summarily rejected.

1. Both Technical document and Financial Bid are to be submitted in technical (Statutory & Non.-Statutory Folder) and financial folder concurrently duly digitally signed in the website <http://wbtenders.gov.in>.
2. The Technical document and Financial Bid be submitted online on or before **22.04.2025 up to 05.00 p.m.** The Financial Offer of the prospective tenderer will be considered only if the TECHNICAL Document (both statutory and non-statutory) of the tenderer found qualified by the Superintending Engineer II/ Tender Committee, WBIIDC. The decision of the Superintending Engineer II/ Tender Committee, WBIIDC will be final and absolute in this respect. The list of both Responsive and Non-Responsive Bidders will be displayed in the website and also in the Notice Board of the office of WBIIDC, on the scheduled date and time.
3. **Eligibility criteria for participation in the tender.**
  - i) Intending tenderers should produce credentials of **a similar** nature of completed work of the minimum value of **40% (Forty percent)** [price updated @ 10% per annum compoundable from the date of completion of work] of the estimated amount put to tender during 5 (five) years prior to the date of issue of the tender notice; or,
  - ii) Intending tenderers should produce credentials of **2 (two) similar** nature of completed work, each of the minimum value of **30% (Thirty percent)** of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
  - iii) Intending tenderers should produce credentials of **one single running work** of **similar** nature which has been completed to the extent of **80% Eighty percent**) or more and value of which not less than the value (i) above;

In case of running works, only those tenderers who will submit the certificates of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

**N.B.:- Completion certificate should contain a) Name of work, (b) Name and address of Client, (c) Amount put to tender, (d) Date of commencement of work (e) Date of completion of work, (f) Final Bill Value. Completion certificate must be attached with respective work order and work schedule. This completion certificate be issued by engineering officer not below the rank of Executive Engineer or for non-engineering organization by Drawing and Disbursement Officer of concerned Accounts Office. Payment Certificate will not be treated as credential.**

- iv. A bidder is not permitted to participate, if he has been debarred or penalized for any reasons out of work, by any Government department. During the bidding process if it is found that the firm has been debarred or penalized by any Govt. Department, the



- bid will be rejected outright. Previous performance of work in WBIIDC will also be considered during technical verification.
- v. Current Income Tax Acknowledgement Receipt, valid P.T. Deposit Challan, Pan Card, **Goods and Service Tax (GSTIN) Registration Certificate along with Identification Number GST Act, 2017** are to be accompanied with the Technical Bid Documents. [non-statutory documents].  
Tax Invoices(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017.
  - vi. In case of Proprietorship and Partnership Firms and Company the Tax Audited Report is to be furnished along with Balance Sheet & Profit and Loss A/c. for the Assessment Year **2022-2023**. [Non statutory Documents]
  - vii. Declaration regarding Structure and Organization duly digitally signed by the applicant to be submitted along with application.
  - viii. Registered Unemployed Engineers' Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, and Current N.O.C. from A.R.C.S., Minutes of last AGM. And also submit documents of the society consists at least 10 (ten) members out of which at least 60% should hold degree or diploma in any branch in Engineering. (Non-Statutory documents)
  - ix. Joint venture will not be allowed to participate in the above NIT. A prospective bidder shall be allowed to participate in a single job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job.
  - x. Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.
  - xi. The Partnership Firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum. [Non statutory Documents]
  - xii. No mobilization/secured advance will be allowed. No price preference will be allowed to any category of bidder.
  - xiii. The executing agency (successful bidder) may not get a running payment unless the gross amount of running bill will reach 30% of the tendered amount. Provisions in Clause(s) 7, 8 & 9 contained in W.B. Form No.2911 (ii) so far as they relate to quantum and frequencies of payment are to be treated as superseded.
4. Intending bidder may attend pre-bid meeting. For any quarries please send email to **wbiidc.ho@gmail.com** within pre-bid meeting date.
  5. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of the **Registration Act, 1908**.
  6. **Apropos Finance Department, Audit Branch, GoWB's Memorandum No.4905-F(Y) dt.17.09.2014, it has now become mandatory to make payment through Electronic Mode (e-Payment) directly to Contractor's account. All Bank details are to be submitted by the Executing Agency so that payment can be made online to his Bank Account.**
  7. **No mobilization / secured advance** will be allowed.
  8. The Contractor shall also abide by the provision of the child labour (Prohibition and regulation Act.1986). No labour below the specified age (as per G.O.) shall be employed on the work.
  9. **Intending bidder may submit/ produce original documents as specified in Sl. No.12 "Important Information , Date and Time Schedule" Sub No.7, either at "West**



**Bengal Industrial Infrastructure Corporation, Plot No.-10, Block-DJ, Sector-II, Salt Lake City, Kolkata-700091"**

10. **Constructional Labour Welfare Cess @ 1( one) %** of cost of construction will be deducted from every Bill of the selected agency, GST, Royalty & all other statutory Levy/Cess will have to be borne by the contractor & the rate in the schedule of rates is inclusive of all such taxes and cess as stated above.
11. **Bids shall remain valid** for a period not less than **120 (One hundred twenty) days** after the dead line date for Financial Bid / Sealed Bid submission. Bid valid for a shorter period shall be rejected by the Superintending Engineer II, WBIIDC as non-responsive. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
12. **Important information**

**Date & Time Schedule**

Sl. No.	Particulars	Date & Time
1.	Date of uploading of N.I.T. Documents (online) (Publishing Date)	11.04.2025
2.	Date of Pre-Bid Meeting	17.04.2025 at 11.00 a.m. to 01.00 p.m.
3.	Documents download / sell start date (Online)	11.04.2025 at 06.00 p.m.
4.	Documents download / sell end date (Online)	22.04.2025 at 05.00 p.m.
5.	Bid submission start date (Online)	11.04.2025 at 06.00 p.m.
6.	Bid Submission closing date (Online)	22.04.2025 at 05.00 p.m.
7.	Date of submission of intimation of deposition of the cost of Tender Documents and Earnest Money deposit and verification from original copies for i) Completion certificate with work order ,ii) P.Tax registration certificate and current P. Tax deposit challan, iii) PAN Card, iv) Income Tax Return for assessment year 2022-2023, v) Tax Audited Report for assessment year 2022-2023, vi) Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, vii) partnership deed/ company's article of association and memorandum, viii) for registered unemployed engineers' co-operative society- bye law, current audit report, current N.O.C. from A.R.C.S. etc., ix) prequalification application(sec-B, form-I), x) structure & organization (section-B, form-III) and experience profile (section-B, form-V) (Off line)	23.04.2025 & 24.04.2025 (From 10.30 a.m. to 05.00 p.m.) AT :- a) West Bengal Industrial Infrastructure Development Corporation, Plot No.-10, Block-DJ, Sector-II, Salt Lake City, Kolkata-700 091.
8.	Bid opening date for Technical Proposals (Online)	25.04.2025 after 10.30 a.m.
9.	Date & Place for opening of Financial Proposal (Online)	To be notified during uploading of Technical Evaluation Sheet of Bidders
10.	Date of uploading of list of bidders along with the offer rates through (online)	Within 5 (Five) working days after opening of Financial Proposal
	Also if necessary for further negotiation through offline for final rate	If required, will be notified within 3 (Three) working days after uploading the offered rates of Bidders

LOCATION OF CRITICAL EVENTT

**Bid opening Place  
(including Pre-Bid Meeting)**



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13. viii) PLANTS AND MACHINERIES :

- a) Plant Machineries and equipments should be owned or arranged through lease hold agreement by the bidders.
  - b) Conclusive proof of ownership in favour of Bidder in case of own machineries/equipment or in favour of Lessor in case of leased machineries/equipments (in the form of Tax invoice, Way Bill, Delivery Challan), all other machineries and equipments should be in running condition.
- All machineries and equipment will be verified by the competent authority before execution of the work.

14. Price preference will not be allowed in this e-NIT.
15. The Agency will be liable to maintain the work at working portion at the appropriate service level to the satisfaction of the Engineer-in-Charge at his own cost from the date of completion of the work. If any defect/ damage is found during the period as mentioned above contractor shall make the same good at his own cost expense to the specification at par with instant project work. Failure to do so, penal action against the Agency will be imposed by the Department as deem fit. The Agency will have to quote his rate considering the above aspect.
16. All Bidders are requested to present in the Office of the West Bengal Industrial Infrastructure Development Corporation during pre-bid meeting, opening the financial bid and provide signature with seal. The Superintending Engineer, West Bengal Industrial Infrastructure Development Corporation, may call Open Bid / Seal Bid after opening of the said bid or at any later date to obtain the suitable rate further, if it is required. No objection in this respect will be entertained raised by any Bidder who will present during opening of bid, or from any Bidder who will absent at the time of opening of Financial Bid. No informal tenderer will be entertained in the Bid further.
17. Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regard will be entertained.
18. **Earnest Money:** The Bidder has to compulsorily deposit amount of Earnest Money being **Rs.10,000.00** (Rupees ten thousand) only for the work. This clause is also applicable for all categories of applicants. Bid submitted without earnest money be summarily rejected. This earnest money will be converted to security deposit for successful bidder. From progressive bill/s balance amount will be deducted, so that total security deposit amount will be 10% of value of work executed. Combined SOR 2017 of PWD (WB) { Vol.I, II & III} w.e.f. 01.11.2017 and latest edition of the book of name 'specification for Road and Bridge Works' of the M.O.R.T. & H., Surface Transport (Roads Wing), Government of India, published by Indian Roads Congress, New Delhi, for the specification of various works shall deem to constitute a part of contract under this NIT.



19. **The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting e-Tender, before submitting offer with full satisfaction. The cost of visiting the site shall be at his/her own expense.**
20. The Bidder has to compulsorily deposit cost of Tender Document (Tender Fee). The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids no cost of tender documents shall be reimbursable by the West Bengal Industrial Infrastructure Development Corporation. The Superintending Engineer/ Tender Committee, West Bengal Industrial Infrastructure Development Corporation reserves the right to reject any application for purchasing Bid Documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any bidder at the stage of Bidding.
21. **Refund of EMD:** The Earnest Money of all the unsuccessful Tenderers, deposited online, shall be refunded in accordance with the **Memorandum of Finance Department vide No. 3975-F(Y) dated 28<sup>th</sup> July, 2016 (Refer: "Annexure-I in Bidders guide line")**.
22. **Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before tendering the bids.**
23. **Defect Liability Period (DLP): 90 days.**
24. **Conditional/ Incomplete tender will not be accepted under any circumstances.**
25. The intending tenderers are required to quote the rate on line.
26. Contractor shall have to comply with the provisions of (a) the Contract Labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) Minimum Wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.
27. **Rates: As quoted in priced schedule of work in the tender document and it is inclusive of GST and other Taxes.**
28. In case of ascertaining authority of intending bidders at any stage of tender process or execution of work, necessary registered irrevocable power of attorney is to be produced as and when asked for by the Tender Inviting & Accepting Authority / Engineer -in-Charge.
29. During the scrutiny, if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allow participating in the tender and that application will be out rightly rejected without any prejudice. The Superintending Engineer II, West Bengal Industrial Infrastructure Corporation reserves the right to cancel the N.I.T. due to unavoidable circumstances without assigning any reason, whatsoever, to the bidders and no claim in this respect will be entertained.
30. In case if there be any objection regarding pre qualifying the Agency that should be lodged to the Superintending Engineer II, West Bengal Industrial Infrastructure Corporation within 2 days (48 Hours) from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Superintending Engineer, West Bengal Industrial Infrastructure Development Corporation.
31. Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer (L1) if necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances and the Earnest Money deposited by the bidder will be forfeited by the Tender Inviting Authority without assigning any reason thereof.



32. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence.
- NIT
  - WBIIDC Form No.1
  - General Conditions of Contract
  - EMD Details
  - BOQ
  - Special Terms and Conditions and Specifications.
  - Instruction to the bidders
  - Annexure-1
  - Technical Bid
  - Financial Bid
33. Qualification criteria
- The tender inviting & Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding.
- a. Financial Capacity
  - b. Technical Capability comprising of personnel & equipment capability
  - c. Experience / Credential
- The eligibility of a bidder will be ascertained on the basis of the digitally signed documents in support of the minimum criteria as mentioned in a, b, c above. If any document submitted by a bidder, is either manufactured or false, in such cases the eligibility of the bidder/tenderer will be out rightly rejected at any stage without any prejudice.
34. The successful bidder has to submit the detailed work programme i.e. Bar Chart to the Engineer-in-Charge.
- 35. Computerized Measurement Books (CMB's) and Bills to be submitted by the contractor:**

Application and format of the Computerized M.B.

The conventional Measurement Books shall be replaced by a bound volume of computerized measurements to be furnished by the contractor, duly machine numbered for the pages, and with an MB number given by the Division Office. The pages of these Measurement Books shall be of A-4 size. All these Measurement Books belonging to a Division shall be serially numbered, and a record of these Computerized Measurement Books shall be maintained in a separate Register in prescribed format. The same format as in existing Measurement Books shall be used for the Computerized Measurement Books. The measurements shall be carried forward from the previous recorded measurements as per the existing procedure.

Mode of measurements

The measurements shall be recorded and entered in computerized format in the first instance by the contractor, and a hard copy shall be submitted to the Department. All entries shall be made exactly as per the existing procedure. These measurements shall then be 100% checked by the Sub Assistant Engineer. If Sub Assistant Engineer is not available, the Assistant Engineer shall perform 100% check of the measurements. The contractor shall incorporate all such changes or corrections, as may be done during these checks, to his draft computerized measurements, and submit to the department the corrected computerized measurements in the form of a book, duly hard bound on the lines of the conventional Measurement Books now in use, and with its pages machine numbered. The Assistant Engineer and the Executive Engineer shall test check these computerized measurements as per the existing instructions. This book shall be treated as a Computerized Measurement Book. The Sub Assistant Engineer, Assistant Engineer and the Executive Engineer shall record the necessary certificates for their checks and test checks as per the existing procedure in this Computerized Measurement Book. The Computerized Measurement Book shall be allotted a serial number as per the Register of Computerized Measurement Books.



Cutting or over-writing in the computerized M.B. not allowed

- The Computerized Measurement Book given by the contractor, duly bound, with its pages machine numbered, shall have no cutting or over-writing.
  - It is the responsibility of the Junior Engineer or the Assistant Engineer as the case may be to ensure that the checks and test checks done by them in the initial draft measurements are correctly incorporated in the Computerized Measurement Book before they record their certificates.
  - In case of any error, the Computerized Measurement Book shall be cancelled, and the contractor shall re-submit a fresh Computerized Measurement Book. This should be done before the corresponding computerized bill is submitted to the Division for payment.
  - The contractor shall submit soft and as many hard copies of Computerized Measurement Books as may be required, for the purpose of reference and record in the various offices of the department.
36. The contractor undertakes to have the site clean, free from all surplus materials, rubbish etc. up to the satisfaction of the Engineer-in-Charge. All surplus materials, rubbish, etc. will have to be removed to the places fixed by the Engineer-in-Charge and nothing extra will be paid in this score.
37. If any documents/Formats/B.O.Q. are found in altered/Tempered shape other than the shape uploaded in the web portal of P.W.D. their participation in the tender will be treated as cancelled and participation in other tender in future may not be considered too.
38. **Debarment of Contractor, Supplier and Consultant participating for works under WBIIDC**

Penal measures of suspension and debarment will be imposed upon the suppliers, contractors and consultants who are participating in the tender process as well as selected for execution of public works for their false declaration of forgery or falsification of records submitted or failure to execute committed contract or for their failure to perform contractual obligations and thereby resulting delay in execution of the public works or execution of faulty works. Action will be taken as per Memorandum No.547-W(C)/1M-387/15 dt.16.11.2015 of the Joint Secretary to the Govt. of west Bengal, Public Works Department.

SCOPE OF WORK:

**Terms and Condition**

1. This comprehensive contract covers preventive & corrective maintenance of pump machineries and pipeline network (different dia) spare parts as required so as to keep the pumps and pipeline operative / functioning round the clock and for ensuring uninterrupted & trouble-free performance of the pump machineries and pipeline network.
2. This contract covers
  - (i) Cleaning, checking of pump machineries 3 months interval. 1st will be conducted within 30 days from issuing date of work order.
  - (ii) Examine with replacement of any spares & accessories, rewinding of pump machineries along with withdrawing and installation of said pump into bore well in case of break down.



- (iii) Placing of pump at different depth into bore well along with supply and delivery of flat cable and column pipe joining.
- (IV) Repairing leakage at pipeline network (any diameter) including earth excavation & filling with mending good damages.
- (V) Painting of MS pipeline network (partially underground) for firefighting including repairing of pipeline leakage including replacement of gaskets etc.
3. The contract covers servicing (cleaning, examine oiling etc) of all pump machineries at least twice in a year and as & when required including testing the efficiency of machines by person deployed by the contractor and all these should be recorded in the Log book which are to be signed by person deployed by the contractor with duly verification & signed by concerned Division In Charge in regular manner.
4. The contract covers replacement of different parts like hydrant, valves etc. including charging of portable fire extinguishers where necessary, as and when required. Every effort should be taken to stop fire hazard.
5. A log book will have to be maintained by the Division In Charge/ Executive Engineer/ OSD & Ex officio EE/ OSD (Engineering) and the selected contractor will have to be noted down & signed by person deployed by the contractor on log book and also duly countersigned by the Division In Charge/ Executive Engineer/ OSD & Ex officio EE/ OSD (Engineering). This Log book should be sent to the Executive Engineer (Mechanical) concerned through proper channel at the time of submission of bills.
6. In case of break-down of pump machineries / pipeline leakage will be repaired within 03 days after receiving the information , 05 days for major break down may be granted ( major or minor fault will be decided by Division In Charge/ Executive Engineer/ OSD & Ex officio EE)/ / OSD (Engineering) . If the break down period of pumps machineries is more than 05 days alternative arrangements of pump (spare pump) is to be done. If 'Spare Pump' is not provided timely by the agency a penal amount @ Rs. 500/- (Rupees fifty) only per pump per day will be deducted from the Contractor's bill till reinstallation of Pump or as per the discretion of EIC.
7. The performance of each pump machineries should be highlighted in the Log Book. Service report certifying performance of the pump machineries should be submitted to the concerned Division In Charge/ Executive Engineer/ OSD & Ex officio EE/ OSD (Engineering) twice in a year and that has to be countersigned by the Division In Charge/ Executive Engineer/ OSD & Ex officio EE/ OSD (Engineering) and to be submitted along with the bill.
8. The concerned Superintending Engineer-II, reserves the right to terminate the contract against one month notice for non-satisfactory performance or other administrative reasons.
9. Transportation charges for carrying Pump machineries/specials of pipeline / spares from the site to work shop / work shop to site or as required will not be paid extra.
10. The contractor will be held responsible for any damages of the equipment pipeline network due to improper maintenance or negligence or lapses on his part.
11. Any inconvenience caused so far as performance of pumping machineries and fresh machines concerned due to negligence in the part of the agency, if detected, will be liable to penalty. Quantum of penalty would be decided by EIC depending on the gravity of situation.



12. The contractor must have their nodal person & Telephone contact with Mobile no. in the concerned district and the same should be intimated to this Department in writing. The telephone call should be responded without delay.

13. The agency shall provide photo identity cards to all the maintenance staff employed, including substitutes.

14. Bill should be submitted half yearly incl. log book and service report duly countersigned by the Division In Charge/ Executive Engineer/ OSD & Ex officio EE/ OSD (Engineering) as per direction of EIC, keeping at least one spare log book as site.

15. No extra charges will be paid except the rate quoted by the agency as per unit per month basis (incl. tax and cess) for maintaining the above described terms & conditions.

16. If any kind of incapability & negligence are noticed in observing all the said additional as well as existing terms & conditions against the said acceptance/agreement, then necessary deduction in payment will be made in pro-rata basis as decided by the Engineer-In-Charge. In that case the above-said contract may be terminated without issuing any notice and stringent & punishable action may be taken against your company.

17. All works should be done as per PWD specifications.

*Abhijit*

*Abhijit*  
11.04.2025

Superintending Engineer II

West Bengal Industrial Infrastructure Development Corporation