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West Bengal Industrial Infrastructure Development Corporation

(Established under W. B. Act XXV of 1974)

Plot No.-10, Block-DJ, Sector-II, Salt Lake City, Kolkata - 700 091

No. Infra/Accounts/1M-3/15/ 701(8) .

25th March 2021
Date

To
The Executive Engineers, _____
WBIIDC

Sub: Closure of existing bank account maintained with individual Industrial Parks and new Petty Cash Management w.e.f. 01st April 2021

Sir,

In terms of the Circular bearing number Infra/Accounts/1M-3/15/699 Dated: Thursday, 25th March 2021, all remittance of the West Bengal Industrial Infra-Structure Development Corporation will be received on the above-mentioned bank account only. Further, regular payments of all industrial parks are being processed from the Headquarter.

In this respect, the undersigned has been directed to bring it to your notice that bank account, as detailed in the Annexure A, maintained with the concerned Industrial Parks will be closed by 31st March 2021 and the fund of the said account should be transferred to the bank account as detailed below:

1	Name of the Bank	HDFC Bank
2	Bank Account Number	50100399351868
3	Type of the bank account	Savings
4	Branch	Salt Lake City
5	Address of the Branch	CJ – 166, Sector II; Salt Lake City, Kolkata – 700 091
6	IFSC	HDFC0000277
7	Branch Code	0277

A report on the closure of the bank account should be submitted to the headquarter along with the bank statement from 01st April 2020 to the date of closure should be submitted to the undersigned within 7th April 2021, with a self-declaration that “the said bank account has been closed and proceeds has been remitted to the above-mentioned bank account”.

To streamline the petty cash management the corporation has made necessary arrangement with the HDFC bank and procured one smart card for each industrial park. The said card may be collected from the cashier of the corporation on any working day on or after 1st April 2021.

It has the approval of the Chief Executive Officer, WBIIDC.

Thanking you,

Yours sincerely

Chief Accounts Officer
WBIIDC



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Tel.: 2321 – 5802 / 04 / 05 / 06 / 07

Email ID: cao.wbiidc1@gmail.com

Memo No. Infra/Accounts/1M-3/15/ 701(8)/1(12)
Copy forwarded for information and necessary action to:

Dated: - Thursday, 25 March 2021

- 1 The Chief Executive Officer, WBIIDC
- 2 The Secretary, WBIIDC for necessary action
- 3-4 The Superintendent Engineer (North Bengal)/(South Bengal), WBIIDC for coordinating and extending guidance for timely execution of the above mentioned change over within the stipulated time frame
- 5 The Assistant Engineer (Mechanical), WBIIDC with the request to display in the official website of the Corporation.
- 6-8 The OSD Law/FA/HR, WBIIDC for necessary information action
- 9-12 The Account / Land/Engineering/ Administration Section for preserving in Guard File

Chief Accounts Officer
WBIIDC