



West Bengal Industrial Infrastructure Development Corporation

Head Office

Block DJ, Plot No. 10,

Sector II, Saltake City,

Kolkata: 700 091,

Phone : 033 2321 5804 & 2334 5806-07

E mail : wbiidc.ho@gmail.com

LAND MANAGEMET WEBSITE: <http://161.35.122.165/wbiidc.websteptech.co.uk/>

Quotation

For

**Conducting Security Audit of Web based Land Management software
(WLMS)**

Quotation No. : IIDC/D&P/01/21-22

Issued On: 16/03/2022

West Bengal Industrial Infrastructure Development Corporation

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QuotationNo.: IIDC/D&P/01/21-22**Dated:** 16/03/2022**NOTICE INVITING QUOTATION(NIQ)**

The web based land management system which is included the following facilities:

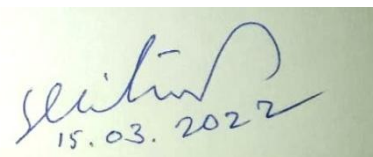
- Online View and apply for land.
- Get online service of WBIIDC through this portal
- Get online Application facility of Mortgage, product Line Change, Land assignment etc.
- Online facility of payment.
- Tracking Application for the application from the WBIIDC's side.
- Prayer facility through online after rejection for applicants.
- Online Land bank where officials get data easily.
- Master Data control.
- Access Management System.

Basically it is a robust system which is control all the process of land related with the online portal.

West Bengal Industrial Infrastructure Development Corporation (WBIIDC) invites sealed Quotations under two envelope system (Part-I: Technical Quotation and Part-II: Price Quotation) from the organizations empanelled by Indian Computer Emergency Response Team (CERT-In) under the Ministry of Electronics and Information Technology, Government of India for the security audit of Land Management Software website as per the terms and conditions stipulated in this tender document.

The interested Quotationer should submit their Quotations to WBIIDC Head Office Block DJ, Plot No. 10, Sector II, Salt lake City, Kolkata: 700 091 on or before 31/03/2022 upto 04:00 PM. Technical Quotations will be opened on the day of 5/04/2021 at 12:30 PM in the presence of the Quotationer's representatives who choose to attend. The Quotations shall not be accepted beyond the stipulated date and time under any circumstances what so ever.

WBIIDC reserves the right to cancel the Quotation at any time or amend / withdraw any of the terms and conditions contained in the Quotation Document without assigning any reason thereof.



15.03.2022

EXECUTIVE ENGINEER (D&P)
West Bengal Industrial Infrastructure Development Corporation

1. INSTRUCTIONS TO QUOTATIONERS

Cost of Quotation: The Quotationer shall bear all costs associated with the preparation and submission of his Quotation and WBIIDC will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tender process.

The Quotationer is expected to examine all instructions, forms, terms and conditions in the tender document. Failure to furnish all information required by the tender document or submission of a tender not substantially responsive to the tender document in every respect will be at the Quotationer's risk and may result in rejection of his Quotation.

Preparation of Quotations

Language: Quotations and all accompanying documents shall be in English language. In case any accompanying documents are in other languages, it shall be accompanied by an English Translation. The English version shall prevail in matters of interpretation.

Format and Signing of Quotation:

- (a) The Quotationer shall submit one copy of the tender document and addenda, if any, thereto with each page of this document signed and stamped to confirm the acceptance of the terms and conditions of the tender by the Quotationer.
- (b) The documents comprising the Quotation shall be typed and all pages of the Quotation shall be signed by a person duly authorized to sign on behalf of the Quotationer.
- (c) Conditional Quotations/offers will be summarily rejected.

Submission of Quotations:

The Quotationer shall submit their offer in two separate envelopes i.e., (i) Quotation price, (ii) Technical Quotation and All these two envelopes must be sealed, stamped and put in bigger envelope duly sealed and super-scribed as

“Quotation for Conducting Security Audit of Web based Land Management System.”
and must be sent to the following address by 04.00 PM on or before 31.03.2022:

WBIIDC Head Office
Block DJ, Plot No. 10,
Sector II, Saltlake City,
Kolkata: 700 091,

The sealed cover of the Quotation must consist of the following documents:

- (a) Envelope No.1: Quotation price.
- (b) Envelope No.2: Technical Quotation as per prescribed formats as per the check list and Eligibility Criteria.

Quotationer must submit copies of all documents required, duly signed and stamped on all pages of the Quotation.

Validity of Quotation: The Quotation must remain valid and open for acceptance for a period of **15 days** from the date of opening of Technical Quotation.

Late and Delayed Quotations:

Quotations must be received not later than the date and time stipulated in the tender document. WBIIDC may, at its discretion, extend the deadline for submission of Quotations in which case all rights and obligations of WBIIDC and the Quotationer will be the same.

Any Quotation received by WBIIDC after the deadline for submission of Quotations, as stipulated above, shall not be considered.

Quotations will be evaluated based on the information submitted by Quotationer. However, WBIIDC reserves the right to seek clarification from the Quotationers if the evaluation committee considers it necessary for proper assessment of the proposal.

2. ELIGIBILITY CRITERIA

The Quotationer must be an empanelled organization of CERT-In. The Quotationer must have successfully completed minimum three (3) Security Audits in CPSUs / Govt. Organizations during last three years. Copy of work order and completion certificate shall be attached. The Quotationer must have a support office located in KOLKATA with a help desk facility in their office. The Quotationer must submit an undertaking as in Annexure - III that it has not been blacklisted by any government department/autonomous bodies and/or any institutions. The Quotationer should be duly registered with the relevant tax authorities such as GST, etc. and documentary evidence for such registration shall be furnished. Quotationers are requested to submit the necessary documentary evidence for the aforesaid information along with their Quotation.

3. WORK PERIOD

The completion of the work shall not take more than 30 days from the date of issue of Work Order. Period which covers from commencement of initial audit of identified security vulnerabilities along with remedial solutions/recommendations, fixing those vulnerabilities by concerned department of WBIIDC to the issuance of final security audit certificate by the auditing firm.

4. PAYMENT TERMS

The payment will be made only after submitting the Security Audit Certificate and Security Assessment Report on completion of Security Audit of WBIIDC Web Based Land Management website. No advance payment shall be made. No claim on account of any price variation / escalation shall be entertained. Payment will be released after deduction of TDS and other statutory dues as applicable after the receipt of bill. No claim for interest in case of delayed payment will be entertained by the WBIIDC.

All payments under shall be made to the account of the Agency.

5. LIQUIDATED DAMAGES

If there is any delay after given time period, a Liquidated Damage (LD) @ 2% of total cost of work per week or part thereof will be deducted from the bill.

6. All disputes are subject to the jurisdiction of the Courts in Kolkata.

7. Scope of Work

Primary objective of the security audit exercise is to identify major vulnerabilities of the WBIIDC's Web based Land Management website from internal and external threats. Once the threats are identified and reported, the auditors should also suggest acceptable and possible remedies. The Minimal information of Website:

Organization	Indicative no. of Dynamic Pages	Indicative no. of Static Pages	Indicative Total No. of Pages	URL
WBIIDC	Check the URL	NIL	Check the URL	http://161.35.122.165/wbiidc.websteptech.co.uk /

The Auditor is expected to carry out an assessment of the vulnerabilities, threats and risks through Internet Vulnerability Assessment and Penetration Testing. This will include identifying remedial solutions and recommendations for implementation of the same to mitigate all identified risks, with the objective of enhancing the security of the website. The audit of the WBIIDC website should be conducted in conformity with NIC audit guidelines.

Audit Environment: -Audit can be done on-site or off-site. The WBIIDC website has presently been uploaded on temporary staging servers.

To ensure that the WBIIDC website is free from the vulnerabilities, the audit exercise will need to undertake the following activities:

- i) Identify the security vulnerabilities, which may be discovered during the security audit including Cross-site Scripting, Broken Links/ Weak Session Management, Buffer Overflows, Forceful browsing, Form/hidden field manipulation, Command Injection, Insecure use of cryptography, Cookie posting, SQL injection, Server mis-configuration, well known platform vulnerabilities, errors triggering sensitive information, leak etc.
- ii) Password Policy
- iii) Log Review, incident response and forensic auditing
- iv) Integrity Checks
- v) Virus Detection
- vi) Identification and prioritization of various risks to the WBIIDC website
- vii) Identify remedial solutions and recommendations for making the WBIIDC website secure & safe.
- viii) Any other issues.

Roles and Responsibilities: -The auditor responsibilities need to articulate not just the audit tasks, but also the documentation of their activities, reporting their actions etc. and providing necessary guidance to the developer as and when requested during the audit phase.

Audit Report:- Security Audit Report should clearly state that these web-page(s), including the backend database and scripts, if any, are free from any vulnerability and malicious code, which could be exploited to compromise and gain.

Deliverables and Audit Reports

The selected auditor will be required to submit the following documents in printed format (2 copies each) after the security audit:

- i) At Level-1, a detailed report with security status and discovered vulnerabilities weakness and mis-configurations with associated risk levels and recommended actions for risk mitigations.
- ii) Summary and detailed reports on security risk, vulnerabilities and audit with the necessary counter measures and recommended corrective actions to be undertaken by WBIIDC.
- iii) The auditor will submit the final audit report after the remedies/recommendations are

implemented and confirmed withretest.

- iv) The final security audit certificate for the WBIIDC's WLMS should be in compliance with the NICstandards.
- v) All deliverables shall be in English language and in A4 sizeformat.
- vi) The vendor will be required to submit the deliverables as per terms and conditions of this document.

Annexure-I**Letter for Quotation Submission**

To
The EXECUTIVE ENGINEER (D&P),
West Bengal Industrial Infrastructure development Corporation,
Block DJ, Plot No. 10,
Sector II, Saltake City,
Kolkata: 700 091,

Date: _____

Sub: Quotation for Conducting Security Audit of Land Management Software of WBIIDC
Website

Ref: QuotationNo.: IIDC/D&P/01/21-22

I/ We, the undersigned, offer to conduct Security Audit of Web Based Land Management Software of WBIIDC. We are hereby submitting our Quotation, which includes this Technical Quotation and a Price Quotation sealed in separate envelopes.

We, hereby declare that:

- (a) We have read carefully the various conditions of Quotation document attached hereto and hereby agree to a Quotation by the said conditions.
- (b) We agree to keep this Quotation valid for acceptance for a period of Thirteen (30) days from the due date for submitting the Quotation.
- (c) We also agree to a Quotation by the conditions of the Quotation Document and Terms and Conditions of the Contract as lay down by the WBIIDC.
- (d) Until a formal agreement is prepared and executed, acceptance of this Quotation document shall constitute a binding contract between WBIIDC and us subject to the modifications, as may be mutually agreed to, between WBIIDC and us.

We understand that the WBIIDC is not bound to accept any Proposal that the WBIIDC receives. Yours faithfully,

Authorized Signatory
(With Name, Designation, Contact no. and Seal)

Annexure-II

Profile of the Quotationer

S.No.	Particulars	
1.	Name of the Quotationer	
2.	Date of Registration/ Incorporation (copy of incorporation/ firm registration certificate to be submitted)	
3.	CERT-In Registration Number (copy of CERT-In empanelment certificate to be submitted)	
4.	Detailed office address of the Quotationer with Office Telephone Number, Fax Number, Mobile Number and E- mail along with name of the contact person	
5.	Status of Applicant (Proprietorship Firm/ Partnership Firm/Private Limited/Society/ (attach documentary evidence)	
6.	PAN Number (copy to be enclosed)	
7.	GST Tax Registration No. (copy to be enclosed)	
8.	List of Clients, Govt. as well as reputed private organizations	

Signature of the Authorized Signatory

Name

Designation

Name of the Quotationer Entity

Annexure-III

Performa for Affidavit
(On non-judicial stamp paper of Rs. 100/-)

I _____ Proprietor/Director/Partner of the firm M/s. _____ do hereby solemnly affirm that our firm M/s. _____ has never been blacklisted/debarred by any Government Department/ autonomous bodies and/ or any institutions and there has not been any work cancelled against them for poor performance in the last three years reckoned from the date of invitation of Quotation.

Signature of the Authorized Signatory
Name
Designation
Name of the Quotation Entity

Annexure-IV**Quotation Price**

To
 The EXECUTIVE ENGINEER (D&P),
 West Bengal Industrial Infrastructure development Corporation,
 Block DJ, Plot No. 10,
 Sector II, Saltake City,
 Kolkata: 700 091,

Date: _____

Sub: Offer for Conducting Security Audit of Web BasedLand Management Softwareof
 WBIIDC

Ref: Quotation No.: IIDC/D&P/01/21-22

Sir,

We quote below our firm prices for conducting security audit of Land Management
 Softwareof WBIIDC as per terms and conditions in the aforementioned tender;

S. No.	Description	Price (Rs.)
1	Work for Conducting Security Audit of Web Based Land Management Software of WBIIDC	
<i>Applicable taxes</i>		
Total		
Rupees in Words:		

2. Quoted rates valid for 30 days from the date of opening ofQuotation.
3. I/We accept all the terms and conditions of your Quotation document referred toabove.
4. I/ We understand you are not bound to accept any proposal youreceive.

Signature of the Authorized
 Signatory Name
 Designation
 Name of the QuotationEntity

Check List of Documents

1. Letter for Quotation submission as per Annexure-I.
2. Profile of the Quotation as per Annexure-II.
3. Copy of Certificate of Incorporation/Registration.
4. Copy of CERT-In empanelment certificate
5. Copy of PAN Card.
6. Copy of Registration certificate of GST, etc.
7. List of Clients, Govt. as well as reputed private organizations.
8. Copy of work order and completion certificate for the experiences claimed under clause 3.2
9. Affidavit as per Annexure-III.
10. Price Quotation as per Annexure-IV.
11. All pages of Quotation document duly stamped & signed by authorized signatory